



BANANA ISLAND SCHOOL
A Happy School with High Expectations
Accredited Member British Schools Overseas (BSO)

ANTI-BULLYING Policy:

Implementation Date: October 2020

Review period | Annual

Date last reviewed: August 2025

Responsible person: Mr Brad Sailes

At Banana Island School we believe that every child has the right to learn in a school environment free from bullying of any kind and in which they feel safe and supported. Bullying of any kind is deemed unacceptable and will always be treated seriously and acted upon.

1, Definition of Bullying

Bullying is repeated over time and intentionally hurts another pupil or group of pupils physically or emotionally. It is often motivated by prejudice against particular groups, for example, on grounds of race, religion, culture, sex, gender, homophobia, special educational needs and disability, or because a child is adopted – it may occur directly or through cyber-technology (social websites, mobile phones, text messages, photographs and email).

2. What is Bullying?

The children and staff at Banana Island School have defined bullying and actions deemed to be bullying as any of the following:

- Name calling
- Threats – verbal or non-verbal
- Violence
- Ignoring
- Invading privacy or personal space
- Interfering with property
- Ridiculing
- Demanding money
- Deliberately failing to recognise someone's efforts or worth
- Inciting others to act in any of the above ways

We understand the seriousness of bullying and the effect it can have on children, including the psychological damage it can cause. The school recognises the particular vulnerability of children with special education needs or disabilities.

3. What is not Bullying?

Bullying is not when children have the odd argument, fall out or engage in a one-off tussle.

4. Aims

- To create an ethos in which attending our school is a positive experience for all members of our community
- To make it clear that all forms of bullying are unacceptable at our school
- To enable everyone to feel safe while at our school

- To increase awareness of online safety to our children and parents through education and information, to protect them when using the internet.
- To encourage pupils to report incidents of bullying, including cyber bullying.
- To deal with each incident of bullying as quickly and as effectively as possible, taking into consideration the needs of all parties and of our community, and as a result, to reduce the incidents of bullying.
- To support and protect victims of bullying and ensure they are listened to.
- To help and support children displaying bullying behaviour to change their attitudes and understand why they need to change.
- To liaise with parents and other appropriate members of the community.
- To ensure all members of the school community feel responsible for helping to reduce bullying.

5. Prevention

- Through the ethos of the school, incorporating our School Behaviour Policy.
- Opportunities within the school curriculum such as PSHE, assemblies, workshops, visiting speakers and ICT provision.
- Pastoral – through Class Teacher input and the use of class time to enable children to both express their views in a safe and controlled environment and to feel that their views and beliefs are valued; engaging children in dialogue on a regular basis.
- Ensuring that the school environment is safe and that staff are aware of areas where problems may arise.
- Through the on-going training of all our staff (to recognise the needs of pupils including those with special educational needs or disabilities and lesbian, gay, bisexual and transgender pupils).
- Openness and communication are often the most powerful ways in which to combat bullying and this should involve all members of the school community.

6. Cyber Bullying

Cyber bullying is the use of electronic communication to bully a person, typically by sending messages of an intimidating or threatening nature. All reported incidents of cyber bullying will be treated seriously whether they occur in school or out of school. If the school believes that cyber bullying has occurred then suspected mobile electronic devices will need to be presented for examination and may be confiscated as a disciplinary penalty. Any incident of cyber bullying will be dealt with in accordance with this strategy.

Preventative Measures

In addition to the preventative measures described above, the school;

- Expects all pupils to adhere to the code of conduct and E-safety policy relating to the use of the internet.
- May impose sanctions for the misuse, or attempted misuse of the internet;

- Offers guidance on the safe use of social networking sites and cyber bullying in PSGE and ICT lessons including blocking, removing contacts from friend lists, sharing of personal data and saving evidence where bullying has taken place;
- Offers guidance on keeping names, addresses, passwords, mobile phone numbers and other personal details safe;
- Mobile phones and other devices are not permitted in school.

7. Advice to Parents

We place an extremely high value on our relationship with parents which means that close communication between home and school can enable us to deal with difficult situations as they arise. The policy is available to all parents. Bullying can occur in all schools and places of work from time to time. Parents should be aware that we do not tolerate any form of bullying at Banana Island School and that we will always respond to reported incidents.

If your child shows any unusual behaviour or attitude, we would ask that you discuss this with the school immediately. Your first line of contact should be your child's Class Teacher who will then liaise and discuss the issues or concerns with the Head Teacher. Similarly, if your child says that they are being bullied or that they know someone who is, we would ask that you contact the Head Teacher swiftly so that we can take immediate and appropriate action.

8. Advice to Pupils

If someone is being unkind and making you feel unhappy, you must tell someone. Remember, it may not be bullying but your teachers will help you work through any problems you may have.

- a) If you feel you are being bullied, you must tell someone about it. This does not have to be your Class Teacher but someone who you feel comfortable to be able to talk to and who you trust to support you eg school nurse, teaching assistant, other teachers or the Head Teacher. **Please do not suffer in silence.**
- b) Treat everyone in school with kindness – even if you don't really like them.
- c) Don't get involved in name calling or gossip.
- d) If you see someone being unkind, please tell a teacher or your parents.
- e) Remember, that if you know that someone is being unkind and you do not do anything to help you are letting the bully get away with it.

9. Advice to Staff

Always set a good personal example. Be a positive role model for the children and be clear that you will not tolerate bullying.

- Be alert for children who appear upset, take action immediately. Look out for those children who are often isolated or the butt of recurrent jokes by their peer groups.
- Always ensure that children are supervised at all times in the classroom. Be aware of areas such as outside, the toilets and quiet corners of the buildings.
- All staff should be watchful for any signs of bruising or other marks on children which are not easily accounted for. If you have concerns then please act immediately.
- Make sure you have thoroughly read the Safeguarding and Child Protection Policies for guidelines.

If you have a concern, always take some form of action. Always raise issues with the Head Teacher.

As part of our good practice staff should continue to observe the following objectives:

- Being sensitive at all times to the feelings of students and especially to the possibility of bullying
- Take seriously a pupil's request for help
- Make time for children to speak to us
- Respect pupil's individuality, views and circumstances
- Recognise the need to counsel both the aggressor and the victim.

Sometimes children complain that they are being "picked on" by a teacher and there can occasionally be 'clashes of personality', staff use of sarcasm or humour can be misconstrued by some pupils especially the younger ones. If a member of staff is having problems with a pupil, that information should be shared with the Head Teacher so he/she can check if it is an isolated incident or part of a general picture. If there is a specific complaint from a child or parent, then this needs to be investigated by the Head Teacher. There should be a written account of any complaint (see the Complaints and Concerns Policy). The member of staff needs to be given an opportunity to be able to respond and communicate their side before any action is taken.

Equally it is true that staff may be subject to bullying from other staff, parents or pupils. Advice and guidance for this can be found in the Cyber bullying section of this policy.

Staff should recognise that certain methods of control (e.g. the use of sarcasm) and that of an overbearing manner are inappropriate; also, that children learn by example; therefore, any action which could be seen as bullying by a teacher would be unprofessional and totally unacceptable.

10. Procedures for Reporting Acts of Bullying

If an incident of bullying is reported, the following procedures should be implemented:

- a) The member of staff to whom it was reported or who first discovers the situation will control the situation, reassure and support the pupils involved. They will need to make

detailed and dated records as verbatim as possible. Recording times, places, any witnesses and so on.

- b) All bullying incidents no matter how low level they may appear initially should be recorded on the Central Bullying Database located on the central Sharepoint, as this information may be vital in the future.
- c) The Class Teacher should be informed as soon as possible.
- d) The alleged victim will be interviewed and an account will be recorded by the member of staff.
- e) The alleged bully, together with all the others involved (witnesses) will be interviewed individually and their accounts recorded.
- f) All children will be offered the opportunity for someone of their choosing to accompany them. If they decline this opportunity that in itself should be recorded.
- g) All staff involved with the pupil should be informed.
- h) The Head Teacher should be notified that an incident has been recorded on the database if he has not already been informed.
- i) Written records of investigations, actions, outcomes and follow up procedures should all be recorded on the Central Bullying Database.

Note: d) & e) ensures that children on both sides feel that they have been fairly heard and appropriate action taken.

Bullying including Cyber bullying outside of school can be reported in school to any member of staff. Records of all incidents will also be kept by the Head Teacher.

11. After Care

- The victim will be supported and monitored by the Class Teacher separately from the bully. Coping strategies will be set out that may involve additional staff.
- The bully will be interviewed at a later stage by the Head Teacher when it will be made clear why his/her behaviour was inappropriate and caused distress, He / she will be offered guidance on modifying his/her behaviour, together with any appropriate disciplinary sanctions.
- The parents / guardians of all parties should be informed and invited to the school to discuss the matter. Their support should be sought.
- A way forward, including disciplinary sanctions and counselling should be planned and preferably agreed.
- A monitoring and review strategy will be put in place, overseen by the Head Teacher.

Note: it is our responsibility to recognise that both victim and the bully will need pastoral support

12. Overview of Procedure – What to do in a bullying situation

Report of incident by: Academic Staff Pupils Support staff Parents

Record on Central Bullying Database (CBD)

Inform Class Teacher & Head Teacher

Action: Gather information, make detailed written notes

Record in CBD

Action 2 Interview alleged victim

Interview alleged bully

Share and record all interview information in CBD

Sanctions As guided by Behavioural Management Policy

After Care Counselling and guidance as appropriate

13. Information to be recorded in the CBD

- Date
- Who reported it
- What action was taken
- Follow up action and by whom?
- Other staff informed and who?
- Notes of conversations
- Name of recording member of staff